

MINE HILL TOWNSHIP BOARD OF EDUCATION
AGENDA
REGULAR MEETING
June 3, 2024

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 12, 2024, and the Randolph Reporter on January 18, 2024, and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| PRESENT | | | | | | | |
| ABSENT | | | | | | | |

4. Executive Session

On the motion of _____ seconded by _____ at _____ p.m. the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories _____. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

Motion of: _____ Seconded by: _____

5. Regular Session - _____ p.m.

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| YES | | | | | | | |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| RECUSE | | | | | | | |

6. **Flag Salute**

7. **Mission and Vision**

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. **Approval of Minutes**

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **May 20, 2024**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **May 20, 2024**.

Motion of: _____

Seconded by: _____

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| YES | | | | | | | |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| RECUSE | | | | | | | |

9. **Correspondence**

10. **Superintendent's Report**

11. **Presentations / Reports**

- Tech Director Presentation

12. **Business Administrator's Report**

13. **Public Discussion**

14. **FINANCE** *Jennifer Antoncich, Srinivasa Rajagopal, Jennifer Waters*

- a. RESOLVED, that the Board of Education approves the **payment of bills** from the General Operating Account in the amount of \$145,463.46 and

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

| | |
|---|------------|
| Unemployment Trust Fund (SUI Account) | \$6,565.00 |
| Student Activity Fund (Canfield School Account) | \$222.07 |

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of April 2024**, which is attached and made part of this resolution by reference.

- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of April 2024** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Superintendent of Schools with the recommendation of the Business Administrator approves the Mine Hill Board of Education **Purchasing Manual** for the **2024-2025 school year**. (Available for review in the Business Office)
- e. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Professional Support/Non-Public Services Agreement** between the Mine Hill Township Board of Education and the Educational Services Commission of Morris County for Professional Support Services (rates per sheet on file), for various services for the **2024-2025 School Year**.
- f. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Health and Environmental Safety Services Agreement between the Educational Services Commission of Morris County and the Mine Hill Township Board of Education** for the **2024-2025 school year**, which is made part of this resolution by reference, and recommends authorizing the Business Administrator to execute the contract in the amount of \$2,754.00.
- g. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Shared Services Agreement, Addendum and Invoice for the Bidding/Purchasing Program contract **with the Educational Services Commission of Morris County in cooperation with Educational Data Services, Inc. for the purchase of goods and services for the 2024-2025 school year**, which is made part of this resolution by reference, and recommends authorizing the Business Administrator to execute the contract in the amount of \$3,142.00. (List of awarded vendors available in the Business Office)
- h. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mine Hill Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a **Capital Reserve** account at year end up to the allowable total local share of projects in the District's LRFP, and

WHEREAS, the Mine Hill Township Board of Education has determined that funds transferred to the **Capital Reserve** account should not exceed the LRFP amount of \$13,437,425.00;

THEREFORE BE IT RESOLVED by the Mine Hill Township Board of Education that it hereby authorizes the district's School Business Administrator.

- i. RESOLVED, that in accordance with N.J.A.C. 17:27-3.2 your Committee of the Whole designates Carolina Rodriguez, School Business Administrator/Board Secretary, **Purchasing Agent as the Public Agency Compliance Officer** for the Mine Hill Township Board of Education. The Public Agency Compliance Officer is the liaison between the Mine Hill Township Board of Education and the State of New Jersey Department of the Treasury Division of Contract Compliance Equal Employment Opportunity in Public Contracts. The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Mine Hill Township Board of Education and the appropriate contract vendors. The major responsibilities of the Public Agency Compliance Officer are to Obtain and keep a current file of the required Affirmative Action Evidence from contracted vendors who do business with the Board; Include the mandatory Affirmative Action language in all advertisements for bids and all solicitation of proposals; and Include the appropriate mandatory Affirmative Action Language in all bid specifications and all Board contracts.

Mrs. Rodriguez will assume the responsibilities at no extra compensation. The effective date of this resolution is from July 1, 2024 through June 30, 2025.

- j. RESOLVED, that the Board of Education **authorize the Business Administrator/ Board Secretary to pay supplementary bill lists and payroll, including all year-end payables;** to proceed with all necessary adjustments and transfers to close the books for the 2023-24 fiscal year, as well as any and all entries and actions for the opening of the 2024-25 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, transfers, compliance with the Public Contracts Law, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board of Education authorize the Business Administrator/Board Secretary to process and submit the payment of bills and claims between board meetings during the months of July and August 2024; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- k. RESOLVED, that the Mine Hill Township Board of Education approve **Phoenix Advisors, LLC** to serve as our Continuing Disclosure Agent and Municipal Advisor to the Mine Hill Township School District for the 2024-2025. Acct#11.000.251.500.00.490
- l. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Educational Data Services, Inc.** for the purchase of goods and services for the 2024-2025 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- m. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Hunterdon ESC Cooperative Bid, Inc.** for the purchase of goods and services for the 2024-2025 school year with the awarded vendors. (List of awarded vendors available in the Business Office)

- n. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract with **Middlesex Regional Educational Services Commission** approved Co-op #65-MCESCCPS for the purchase of goods and services for the 2024-2025 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- o. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract with the **County of Bergen New Jersey Cooperative Purchasing Alliance #CK04-** Cooperative Pricing System for the purchase of goods and services for the 2024-2025 school year. (List of awarded vendors available in the Business Office)
- p. WHEREAS, the Board of Education conducted a bid opening on May 24, 2024, for **HVAC Upgrades Phase 4 at Canfield Avenue School Project #4148,**

WHEREAS, a total of two (2) bids were received for this contract as per the attached recapitulation sheet, the three and alternate bids were as follows:

| Name Bidder | Thassian Mechanical Contracting Inc | EACM Corp |
|---------------------|-------------------------------------|-----------------------|
| Base Bid | \$752,000.00 | \$970,000.00 |
| ALT-1 | \$67,000.00 | \$85,000.00 |
| TOTAL AMOUNT | \$819,000.00 | \$1,055,000.00 |

RESOLVED, that all project work for the HVAC Upgrades Phase 4 at the Canfield Avenue School be awarded to **Thassian Mechanical Contracting Inc** in the amount of \$819,000.00 Acct #30.000.400.450.00.550

- q. RESOLVED, that pursuant to PL 2015, Chapter 47 the Mine Hill Township Board of Education intends to **renew, award, or permit to expire the following contracts previously awarded by the board of education for the 2024-2025 school year.** These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

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| 121 LEARNING WORKS | MCAEMSA |
| A&M INDUSTRIAL, INC. | MCGRW-HILL EDUCATION, INC. |
| A. C. DAUGHTRY, INC. | MGL FORMS-SYSTEMS, LLC |
| ABLE SECURITY INC. | MICHELLE R. LAWTON |
| ACCO BRANDS CORPORATION | MINE HILL PAYROLL |
| ADORAMA INC | MINE HILL SUMMER PAY |
| AERO ENVIRONMENTAL SERVICES INC. | MINE HILL TWP BOE |
| AFLAC - AFT TX DIS | MINE HILL TWP BOE MILK A |
| AFLAC - PRE-TAX | MINE HILL WATER DEPT |
| AIDE IN LIEU | MOHAWK USA LLC |
| ALLEN BRITEWAY ELECTRICAL UTILITY CONTRA | MONTGOMERY ACADEMY |
| ALPINE CONSULTING INC | MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT |
| AMAZON.COM SALES, INC. | MORRIS CTY ASSOC. OF SCH ADMIN |
| AMPLIFIED IT, LLC | MORRIS ESSEX INSURANCE G |
| ANTONCICH, JENNIFER | MORRIS HILLS REGIONAL |
| APPLE INC | MORRIS SCHOOL DISTRICT |
| ARTHUR J. GALLAGHER RISK MANAGEMENT SERV | MORRIS UNION JOINTURE CO |
| ASPIRE PAYROLL, LLC | MORRISTOWN HOUSE OF GLASS |
| ASSOC FOR SUPERVISION & CURRICULUM & DEV | MOUNT CARMEL GUILD ACADEMY |
| ATLANTIC TOMORROWS OFFICE TECHNOLOGY | MRA INTERNATIONAL, INC |
| AXA EQUITABLE 403B | MUSIC IN MOTION, INC. |
| B & H FOTO & ELECTRONICS CORP. | MYSTERY SCIENCE INC |

| | |
|---|--|
| BAYADA HOME HEALTH CARE, INC | NASCO EDUCATION LLC |
| BECKER'S SCHOOL SUPPLIES | NATIONAL ART & SCHOOL SUPPLIES |
| BERIT GORDON | NATIVE FIELDS LANDSCAPING, LLC |
| BIRDS BEES & TREES LANDSCAPING, LLC | NCS PEARSON, INC |
| BLICK ART MATERIALS, LLC | NEW ERA TECHNOLOGY |
| BLUE DIAMOND DISPOSAL, INC. | NICK RESTORATION LLC |
| BONNIE BRAE | NJ ASSOC OF SCHOOL ADMINISTRATORS |
| BOOK SOURCE | NJ ASSOC OF SCHOOL BUSINESS OFFICIALS |
| BRAINPOP LLC | NJ COMMISSION FOR THE BLIND & VISUALLY |
| BREAKOUT, INC. | NJ NATURAL GAS COMPANY |
| BUREAU OF FIRE CODE ENFORCEMENT | NJ STATE – 927 |
| CABLEVISION LIGHTPATH, INC. | NJEA DUES |
| CABLEVISION SYSTEMS CORPORATION | NJPSA - NJ PRINCIPALS & SUPERVISORS |
| CAMCOR, INC. | NJSBA |
| CAROLINA BIOLOGICAL SUPPLY COMPANY | NJSCHOOLJOBS.COM |
| CASCADE SCHOOL SUPPLIES | NO TEARS LEARNING INC. |
| CCH, INCORPORATED | NORTHEAST COMMUNICATIONS, INC. |
| CDW LLC | OKIO LABS, INC |
| CHESTER BOARD OF EDUCATION | OMEGA LABS INC |
| CLASSIC SPORT FLOORS | ONCOURSE SYSTEMS FOR EDUCATION, LLC |
| CLASSLINK, INC. | OVERDRIVE, INC |
| COLLEEN LONERGAN | P.G. CHAMBERS SCHOOL |
| CP-DBS, LLC | PA TAX |
| CUNNINGHAM II, JOHN T | PARTNERSHIPS IN EDUCATION, INC. |
| DATAFINCH TECHNOLOGIES INC | PATRICK L. FENNELL |
| DCRP PENSION | PAYROLL |
| DELIGHTEX, INC. | PC UNIVERSITY DISTRIBUTORS, INC. |
| DELL MARKETING LP | PCS PUMP AND PROCESS, INC. |
| DEMCO, INC. | PEARSON - CURRICULUM CUSTOMER SERVICE |
| DENIS SHEERAN | PERCEPTUAL DEVELOPMENT CORP |
| DEZINE LINE CORPORATION | PERFORMANCE HEALTH SUPPLY INC. |
| DICARA RUBINO, ARCHITECTS, P.C. | PERS - NJ DIVISION OF PEN & BENEFITS |
| DISCOUNT SCHOOL SUPPLY | PERS PENSION |
| DIVERSE NETWORK ASSOC. INC. | PITSCO, INC. |
| DON JOHNSTON INCORPORATED | PLANK ROAD PUBLISHING |
| DOVER PUBLIC SCHOOLS | PRO-ED, INC. |
| DR J. BRENT FORWARD. M.D., F.A.C.P. | PRUDENTIAL INS (WA/PR) |
| DRILL CONSTRUCTION CO, INC. | PTCFast, LLC |
| EDUCATIONAL DATA SERVICE | RAPID RECOVERY SERVICES, LLC |
| ELISSA RAE, PT, MS | REALLY GOOD STUFF, LLC |
| EMEDCO | RECORDER PUBLISHING CO., INC. |
| ENCYCLOPAEDIA BRITANNICA, INC. | REINER GROUP INC. |
| ERATE CONSULTING, INC | RELCOMM INC |
| ERIC ARMIN INC. | RENAISSANCE LEARNING INC |
| ESC OF MORRIS COUNTY | RICOH USA, INC |
| ESSEX VALLEY SCHOOL INC. | ROCKAWAY TOWNSHIP BOARD OF EDUCATION |
| FAMILY LEAVE INSURANCE | ROXBURY TWP BD OF ED |
| FEA - FOUNDATION FOR EDUCATIONAL ADMIN. | S&H UNIFORM CORPORATION |
| FEDERAL FIRE PROTECTION | S&S WORLDWIDE, INC. |
| FEDERAL TAX 941 | SAGE EDUCATIONAL ENTERPRISES, INC. |
| FISH NET, INC | SAINT CLARES HOSPITAL |
| FISHER SCIENTIFIC COMPANY, LLC | SAINT CLARE'S HOSPITAL A |
| FLINN SCIENTIFIC INC | SCHENCK, PRICE, SMITH & KING, LLP |
| FOLLETT SCHOOL SOLUTIONS INC | SCHOLASTIC INC. |
| FRANCOTYP-POSTALLA, INC | SCHOLASTIC MAGAZINES |
| FRONTLINE TECHNOLOGIES GROUP LLC | SCHOOL ALLIANCE INS FUND |
| GANNETT SATELLITE INFORMATION NETWORK | SCHOOL HEALTH CORPORATION |
| GATEWAY EDUCATION HOLDINGS, LLC | SCHOOL SPECIALTY, LLC |
| GENERAL AIRE SYSTEMS, INC. | SCHOOLLABELS.COM, INC. |
| GENERATIONS ELECTRICAL COMPANY | SCREENCASTIFY, LLC |
| GIA PUBLICATIONS, INC | SDI INNOVATIONS, INC. |
| GLOBAL EQUIPMENT COMPANY INC. | SEESAW LEARNING, INC |
| GOV CONNECTION, INC. | SOCIAL SECURITY (FICA & MEDI) |

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| GRANT BENEFITS SOLUTIONS | SPOHRER AIR COMPRESSOR I |
| GRANT BENEFITS SOLUTIONSLLC | STAPLES INC |
| GROTH MUSIC COMPNAY | STAPLES, INC. |
| H BUSCAFUSCO LLC | STATE OF NJ COMMISSION FOR THE BLIND |
| HAND2MIND, INC | STRAUSS ESMAY ASSOCIATES, LLP |
| HEALTH BENEFITIS (SEC 125 & HBCONT) | STUDIES WEEKLY, INC. |
| HEINEMANN / GREENWOOD PUBLISHING GROUP | SUAREZ, ROBBY |
| HENRY SCHEIN, INC | SUCCESS ADVERTISING INC. |
| HERCULES ACHIEVEMENT, INC. | SUI |
| HERTZ FURNITURE SYSTEMS LLC | SUMDOG, INC. |
| HERTZ-NEGLIA, TABITHA | SUNLIGHT GENERAL MORRIS SOLAR, LLC |
| HILLMAR, LLC | SUPER DUPER, INC. |
| HOME DEPOT COMMERCIAL ACCOUNT | SUSSEX COUNTY REGIONAL COOPERATIVE |
| HOMECARE THERAPIES LIMITED LIABILITY | SWEETWATER SOUND, INC |
| HORIZON BLUE CROSS BLUE | SYSTEMS 3000 INC. |
| HOUGHTON MIFFLIN HARCOURT | TEACHERS DISCOVERY |
| IDE CORP. | THASSIAN MECHANICAL CONTRACTING, INC |
| INDUSTRIAL APPRAISAL COMPANY | THE ART OF SOUND, LLC |
| INTEGRITY ROOFING, INC. | THE GILLESPIE GROUP, INC. |
| INTRADO INTERACTIVE SERVICES CORPORATION | THE HON COMPANY LLC |
| IXL LEARNING, INC. | THE LIBRARY STORE, INC |
| J W PEPPER & SON INC | THE NEWGRANGE SCHOOL OF PRINCETON, INC. |
| JA-HILL CORP. | THE PROPHET CORPORATION |
| JEFFREY A. OSTER | TJ'S SPORTWIDE TROPHY & AWARDS, INC. |
| JERSEY CENTRAL POWER & LIGHT COMPANY | TOWNSHIP OF MINE HILL - SEWER |
| JERSEY MAIL SYSTEM | TPAF PENSION |
| JERSEY STATE ENERGY CONTROLS, INC. | TREASURER - STATE OF NJ |
| JOHN SHAVER INSTRUMENTATION | TRU STOR, LLC |
| JUMP AHEAD PEDIATRICS LLC | UGI CORPORATION |
| KAPLAN EARLY LEARNING COMPANY | UNITED SUPPLY CORP. |
| KATHRYN SCHULTZ MILLER | UNIVERSITY OF OREGON |
| KDDS III, INC. | UPCYCLE LLC |
| KENVIL POWER MOWER | URGI-MED FAMILY MEDICAL CENTER |
| KEVIN N AURIEMMA | V E RALPH COMPANY |
| KIDBLOG, INC. | Varsity Brands Holding Co., Inc |
| KURTZ BROS. INC. | VERIZON |
| LAKESHORE EQUIPMENT COMPANY | VIKING PEST CONTROL |
| LAKEVIEW LEARNING CENTER | VWR FUNDING, INC. |
| LAZEL, INC. | W.B. MASON CO., INC. |
| LEARNING ALLY, INC | WALMART |
| LERCH, VINCI & HIGGINS, LLP | WEBSTER BANK |
| LINCOLN FINIANCIAL 403B | WHARTON BOROUGH BOARD OF |
| MACHADO LAW GROUP | WHIRL CONSTRUCTION, INC |
| MANDARIN NEW JERSEY | WILSON LANGUAGE TRAINING CORPORATION |
| MARSHALL MEMO | WINDSOR LEARNING CENTER, INC. |
| MARYRUTH BOOKS, INC | XTEL COMMUNICATIONS, INC. |
| MASCHIO'S FOOD SERVICES, INC. | YUKON GRAPHICS |
| LAKELAND-ANDOVER SCHOOL | VERIZON WIRELESS - CELLCO PARTNERSHIP |

- r. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent to approve to accept the **final 2024-2025 Preschool Program Budget Approval** below:

**New Jersey Department of Education
Division of Early Childhood Education**

**Preschool Education Aid
2024-25 DISTRICT BUDGET PLANNING WORKSHEET**

| |
|----------------------|
| District: |
| Mine Hill Twp |

| |
|----------------|
| County: |
| Morris |

| Resident General Education Students | Projected Enrollment | Estimated Preschool Education Aid (PEA) |
|--|----------------------|---|
| Projected GENERAL EDUCATION Enrollment in District | 35 | \$555,555 |
| Projected GENERAL EDUCATION Enrollment in Head Start | 10 | \$98,580 |
| Projected GENERAL EDUCATION Enrollment in Providers | 30 | \$535,230 |
| Projected GENERAL EDUCATION Enrollment in Charter Schools | 0 | \$0 |
| | 75 | \$1,189,365 |

| | |
|---|--------------------|
| Tuition from Individuals | |
| Tuition from Other LEAs | |
| Prior Year PEA Carryover | |
| Minimum Amt for Students w/Disabilities in Gen Ed Classrooms* | \$208,020 |
| Additional Amt for Students w/Disabilities in Gen Ed Classrooms | |
| Additional Contribution from the General Fund | |
| Total Estimated Preschool Education Aid, Tuition, Carryover, and Special Education Funding | \$1,397,385 |

| Description | Account Number | Amount Budgeted |
|---|--------------------|------------------|
| INSTRUCTION | 20-218-100- | |
| Salaries of Teachers | 20-218-100-101 | \$196,365 |
| Teacher Salaries | | \$191,365 |
| Relief Teacher Salaries | | \$0 |
| Teacher stipends for professional development | | |
| Substitute teacher stipends | | \$5,000 |
| Other Salaries for Instruction | 20-218-100-106 | \$75,200 |
| Teacher Assistant Salaries | | \$69,000 |
| Teacher Assistant stipends for professional development | | \$1,200 |
| Substitute teacher assistant stipends | | \$5,000 |
| Unused Vacation Payment to Terminated/Retired Staff | 20-218-100-199 | |
| Purchased Professional and Educational Services | 20-218-100-321 | \$13,839 |
| Other Pur. Serv. (400-500) | 20-218-100-500 | \$2,500 |
| Tuition to Other LEA's within the State - Regular | 20-218-100-561 | |
| Supplies and Materials | 20-218-100-600 | \$20,000 |
| Other Objects | 20-218-100-800 | |
| SUBTOTAL – INSTRUCTION | | \$307,904 |
| SUPPORT SERVICES | 20-218-200- | |
| Sal. of Supervisors of Instruction | 20-218-200-102 | \$35,359 |
| Sal. of Principals/Asst. Principals/Program Directors | 20-218-200-103 | \$31,513 |
| Sal. of other Professional Staff | 20-218-200-104 | \$14,400 |
| Sal. of Secretarial & Clerical Assistants | 20-218-200-105 | \$10,492 |
| Other Salaries | 20-218-200-110 | \$74,844 |

| | | |
|---|--------------------|--------------------|
| Fiscal Specialist | | \$57,852 |
| Custodian | | \$9,360 |
| Security guard | | \$7,632 |
| Family/Parent Liaison | 20-218-200-173 | \$38,288 |
| PIC/PIRS Coach | 20-218-200-176 | \$53,383 |
| Unused Vacation Payment to Terminated/Retired Staff | 20-218-200-199 | |
| Personnel Services - Employee Benefits | 20-218-200-200 | \$213,067 |
| Purchased Educational Services - Contracted Pre-K | 20-218-200-321 | \$431,164 |
| Purchased Educational Services - Head Start | 20-218-200-325 | \$145,275 |
| Other Purchased Professional - Education Services | 20-218-200-329 | \$6,575 |
| Other Purchased Professional Services | 20-218-200-330 | \$2,000 |
| Cleaning, Repair and Maintenance Services | 20-218-200-420 | |
| Rentals | 20-218-200-440 | \$0 |
| Contracted Services - Transportation | 20-218-200-511 | \$0 |
| Contracted Services (Field Trips) | 20-218-200-516 | \$2,500 |
| Travel | 20-218-200-580 | \$500 |
| Miscellaneous Purchased Services | 20-218-200-590 | \$0 |
| Supplies and Materials | 20-218-200-600 | \$6,575 |
| Other Objects | 20-218-200-800 | \$3,548 |
| SUBTOTAL – SUPPORT SERVICES | | \$1,069,481 |
| | | |
| FACILITIES ACQ. CONSTR. SERVICES | 20-218-400- | |
| Instructional Equipment | 20-218-400-731 | \$20,000 |
| Noninstructional Equipment | 20-218-400-732 | |
| SUBTOTAL – FAC. ACQ. & CONSTRUCTION | | \$20,000 |
| | | |
| TOTAL | | \$1,397,385 |

***Minimum Amt for Students w/Disabilities in Gen Ed Classrooms" is calculated by applying the estimated PEA county rate to each classified special education child in general education classrooms (full-time only) entered in Table 1, based on their program. This is the estimated minimum amount needed to educate such students; any additional amounts needed may be entered on the subsequent line, "Additional Amt for Students w/Disabilities in Gen Ed Classrooms".

Motion of: _____

Seconded by: _____

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| YES | | | | | | | |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| RECUSE | | | | | | | |

15. INSTRUCTION & CURRICULUM

Committee of a Whole

16. PERSONNEL

Committee of a Whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education **authorizes the Superintendent to hire new personnel between board meetings during the months of July and August 2024;** and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- b. RESOLVED, that the Board of Education approves the **Principal Employment Contract for Adam Zygmunt for the 2024-2025 school year.** (Available for review in the Business Office)
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointing **Stacia Rothrock as a STEAM Teacher/Tech Coach, MA Step 15** at a salary of \$84,615.00 with benefits for the **2024-25 school year.** To be paid out of Acct # 11-120-100-101-00-100 75%, 11-110-100-101-00-100 15%, 11-130-100-101-00-100 10%.
- d. RESOLVED, that the Board of Education accept the recommendation of the Superintendent and approves to **rescind the previously approved appointment of Hallie Caparoni and Diana Carroll for twenty (20) hours per teacher for Pre-K Curriculum Writing** at the contract rate of \$38.00/hour.
- e. RESOLVED, that the Board of Education accept the recommendation of the Superintendent and approves to **rescind the previously approved appointment Brittany Ruane to work a total not to exceed 40 hours** at the contracted rate of \$38.00/hour as needed for Pre-School administration form July 1, 2024 through August 29, 2024.

Motion of: _____

Seconded by: _____

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| YES | | | | | | | |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| RECUSE | | | | | | | |

17. POLICY / OPERATIONS / PUBLIC RELATIONS *Committee of a Whole*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Charlotte Danielson as the Teacher Evaluation Plan and Multidimensional Leadership Performance System as the Principal Evaluation Plan** for the 2024-2025 school year.
- b. WHEREAS, the Superintendent recommends the approval of **summer hours** for twelve month staff beginning June 17, 2024 and ending August 23, 2024.

RESOLVED, that the summer hours will be Monday through Thursday, 8 a.m. to 4 p.m. including a working lunch and elimination of the 15-minute a.m. and p.m. break for the secretaries, the building will be closed on Fridays.

Motion of: _____

Seconded by: _____

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| YES | | | | | | | |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| RECUSE | | | | | | | |

18. BUILDINGS & GROUNDS *Pete Bruseo, Brian Homeyer, Srinivasa Rajagopal*

- a. For informational purposes the following facility use application(s) were received:

| Organization | Purpose | Room Needed | Dates |
|----------------------------|---------------------------------------|---------------|---|
| Wharton Area Little League | Baseball & Softball Games & Practices | Gym and Field | 3/1/24 – 10/31/24 Gym: 3/1-4/30 Monday-Friday 5-8:30 p.m. Field: 3/1-10/31 Monday-Friday 5pm-8pm Saturdays 8am-2pm |

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

| Date(s) | Employee | Conference/Workshop Location | Registration | Travel Parking | Meals | Estimated Total Expense |
|------------------|---------------|--|--------------|----------------|-------|-------------------------|
| 7-1-24 to 8-6-24 | Nicole Torrey | Social -Emotional Learning Facilitator & Yoga Instructor Certification | \$1,999.00 | N/A | N/A | \$1,999.00 |

- c. RESOLVED, that the Board of Education approves that there will be **no anticipated changes to the facility use for the school year 2024-2025** however, the district will be requesting a toilet room waiver for the kindergarten classrooms for the 2024-25 school year.

WHEREAS, the Board of Education **elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3.**

WHEREAS, In lieu of individual toilet rooms in each classroom, toilet rooms may be provided adjacent to or outside the classroom, if the following criteria are satisfactorily addressed:

- No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- Toilet facilities shall be readily accessible, and the toilet room and signage shall be visible to the child from the classroom door;
- Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii.

WHEREAS, the Board of Education has already retrofitted one toilet stall and one handwashing station to accommodate Kindergarten students,

THEREFORE, LET IT BE RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the Mine Hill Township school district to use the alternate method of compliance in accordance with **N.J.A.C. 6A:26-6.3. in lieu of individual toilet rooms for kindergarten classrooms 111 and 119 for the 2024-2025 school year.**

19. Presidents Report

20. Dover Report *Diane Morris, Katie Bartnick, Brian Homeyer*

21. MHEF Report *Katie Bartnick, Jennifer Antoncich*

22. Liaison to Mine Hill Township Report *Jennifer Antoncich, Jennifer Waters*

23. Community Committee Report

24. Old Business

25. New Business

26. Public Discussion

27. Executive Session

On the motion of _____ seconded by _____ at _____ p.m. the Board approves the following resolution:

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| YES | | | | | | | |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| RECUSE | | | | | | | |

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories _____. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

28. Return to Public Session

On the motion of _____ seconded by _____ at _____ p.m. the Board returns to the regular session meeting.

29. Adjournment

On the motion of _____ seconded by _____ at _____ p.m. the Board adjourns meeting.

| Roll Call Vote | Jennifer Antoncich | Katie Bartnick | Peter Bruseo | Brian Homeyer | Diane Morris | Srinivasa Rajagopal | Jennifer Waters |
|-------------------|-----------------------|-------------------|-----------------|------------------|-----------------|------------------------|--------------------|
| YES | | | | | | | |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| RECUSE | | | | | | | |